

Appendix IV

INSTRUMENT FOR MONITORING THE CURRICULUM IMPLEMENTATION
PROCESS
School Management and Administration
Primary

SCHOOL: _____

ROLL: _____

DATE: _____ TIME: _____

OFFICER: _____

PRINCIPAL’S NAME: _____

1. To what extent has the school developed a monitoring and implementation plan for the curriculum?

(1) Fully <input type="checkbox"/>	(2) Partially <input type="checkbox"/>	(3) Not at all <input type="checkbox"/>
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2. Are teachers assigned in such a way as to optimise the use of their specialist skills based on:

	Yes	No
(a) Qualifications	(1)	(2)
(b) Training	(1)	(2)
(c) Performance	(1)	(2)

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3. Are staffing levels adequate for delivery of the schools’ overall programme?

☐Y(1) ☐N(2)

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4. Is there a structure in place as part of the school plan to ensure that the staff receives in-house professional development training?

☐Y(1) ☐N(2)

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5. To what extent has the school developed a plan for the integration of technology?

(1) Fully <input type="checkbox"/>	(2) Partially <input type="checkbox"/>	(3) Not at all <input type="checkbox"/>
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6. Are good record-keeping practices encouraged and undertaken at the school?

☐Y(1)

☐N(2)

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7. To what extent is the school’s programme operationalised as set out in the timetable?

1) Fully

☐

2) Partially

☐

3) Not at all

☐

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8. To what extent does the school administration recognise and articulate the importance of using visuals and other media to accommodate various learning styles?

(1) Fully	<input type="checkbox"/>	(2) Partially	<input type="checkbox"/>	(3) Not at all	<input type="checkbox"/>
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9. Is there a whole-school approach to assessment

☐Y(1)

☐N(2)

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10. To what extent has the school developed a plan for the teaching of reading?

(1) Fully	<input type="checkbox"/>	(2) Partially	<input type="checkbox"/>	(3) Not at all	<input type="checkbox"/>
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Any other comments

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